

ROKEBY 100 CORPORATE DAY HIRE

**BOOK THE ENTIRE VENUE FOR
YOUR CORPORATE EVENT**

WWW.ROKEBY100.COM.AU
1300 599 620





ROKEBY100

Rokeby100 is a modern industrial blank canvas event space in the heart of Collingwood. Minutes from Smith Street, and a stone's throw from great public transport facilities, the site is versatile and lends itself to most any event.

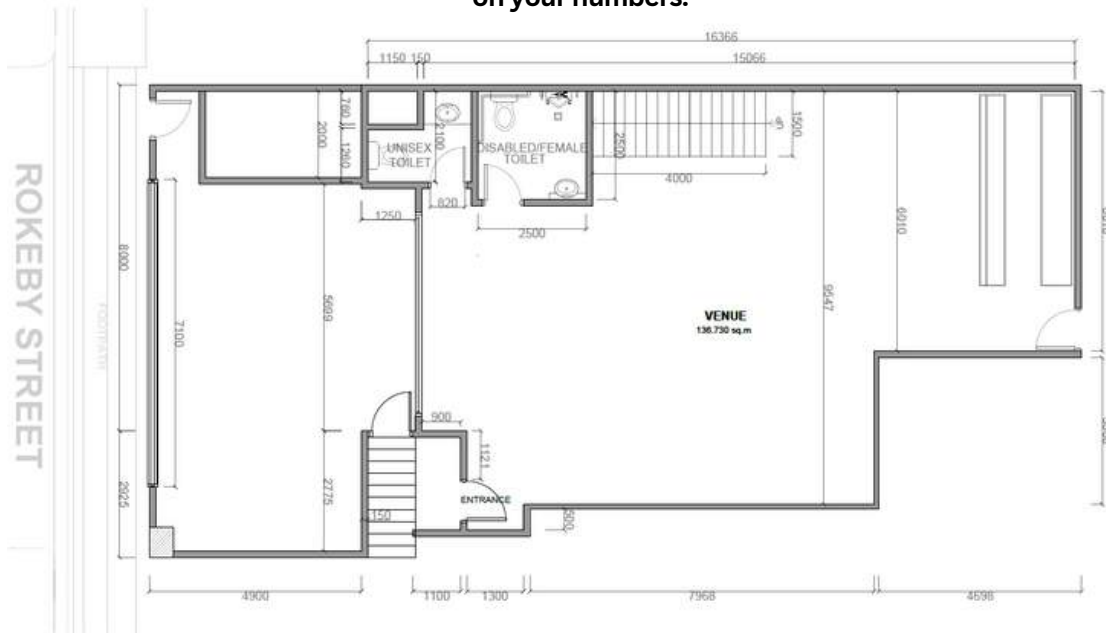
Our full container height roller door allows for easy unloading and setup. Natural light flows from the skylights, and at night the lighting changes to a customised lighting system.

Our internal PA system and LED screen are available for presentations with sound capability as well.

The venue comes with two spaces: our indoor space and a semi-outdoor area with roller door to let the light flood in or close for a cosy feel. Whether you are looking for a space to host a company anniversary, celebration or launch, we have got a venue that works for any corporate function.

OUR SPACE

Our space at Rokeby 100 is suitable for all different type of events depending on your numbers.



We have a maximum capacity of 200 standing and 90 seated.



R100 is originated in 1945 as a bus depot, now an industrial warehouse space.

Our venue is fitted with everything you may need for your function!

See a list below with all facilities for our venue:

- Full integrated PA system
- 4 QSC speakers, pad and Spotify
- Integrated lighting system
- Dimmable festoon lighting and static uplighters
- 240 inch LED TV screen with laptop
- Wireless microphone available
- High speed fibre internet with WiFi connection
- Full bar service with tap beer system including 5 beers and ciders and 6 cocktails.
- Full kitchen with commercial catering company on-site.
- Polished concrete floors with area for dance floor
- Smoke machine
- Furniture including high bar tables, lower tables for inside and outside.
- Outside alfresco area
- 2 spaces available, the indoor warehouse feel and outside the beer garden (can be made into one space)
- Disabled access
- Roller door access (container height)
- 3 phase power available
- AV and heating system
- Gas heaters
- Disabled toilets and baby change facilities
- 4 unisex toilets available
- 5 minute walk to train station or tram stop
- Street parking available



• CORPORATE DAY EVENTS

Rokeby 100 is perfect for a day hire venue. We can be flexible to be just the room hire or offer many more facilities such as furniture, food and drinks depending on the event requirements.

Space is available between 9:00am and 5:00pm

We have hosted:

- **Workshops**
- **Conferences**
- **Team building exercises**
- **Internal or external meetings**
- **Summit events**
- **Expo events**
- **Photo-shoots**
- **Trade shows**

- SOME CLIENTS WE HAVE DONE EVENTS FOR PREVIOUSLY:



• VENUE HIRE PRICE

MONDAY-FRIDAY

FULL DAY HIRE (between 9:00AM-5:00PM) \$1000

HALF DAY HIRE (4 hour period 9-5) \$500

Included in the hire:

- Basic AV - LED screen and microphone
- Lighting
- Venue manager to oversee event
- Set up
- 1 hour bump in
- Water station with glasses

Additional to venue hire:

- Catering
- Drinks/Coffee
- Barista
- Tables and chairs





• AV SYSTEM AND LIGHTING

All integrated AV sound and lighting comes included with the venue. Facilities available at Rokeby100 include:

- 240 inch TV screen with sound
- Laptop and HDMI available for projectors
- 4 mounted 8 inch QSC speakers
- iPad available with Spotify
- High speed fibre WiFi
- Festoon lighting throughout venue with dimmers
- Skylights for natural daylight in venue

At Rokeby100, our venue staff are trained with AV at a basic level. If you send us your files or pop in for a tech run through a week before, we guarantee the presentation/video/images to view correctly from our laptop.

If your event requires more complex tech requirements, e.g. live streaming, wireless mics or lighting integration, then an external technician is required.

FURNITURE HIRE

Rokeby100 venue hire comes inclusive of a standard setup with minimal furniture, such as bar tables with stools and cafe tables and chairs.

Any extra requirements can be hired from us.

Round corner stage	\$650
Trestle table with linen tablecloth	\$35
Black padded fold-out chair	\$5



CATERING

*Prices are ex GST



MORNING & AFTERNOON TEA

ALL INDIVIDUAL ITEMS MINIMUM OF 12 PIECES

- Fresh seasonal fruit basket for 12 pax  \$29.00
- Fresh seasonal fruit skewer  \$5.00
- Fresh seasonal fruit platter for 15 pax  \$89.00
- Assorted sweet mini muffins  \$4.00
- House baked scones w mixed berry jam & vanilla cream  \$5.00
- Seasonal vegetable frittata, tomato kasundi  \$6.00
- Mini croissant: shaved ham & cheddar cheese \$6.00
- Mini croissant: tomato, cheddar cheese & basil  \$6.00
- Mini croissant: smoked salmon & brie cheese \$7.00
- Mini sweet croissant: almond  \$7.00
- Mini sweet croissant: pane au chocolate  \$7.00
- Assorted quiches \$4.00
- Assorted tortilla wraps \$4.50
- Grass fed beef sausage rolls \$4.00
- Savoury pastry box (chef selection) 20 pieces \$95.00
- Regular club sandwich \$9.50
- Dietary club sandwich (any dietaries can be catered for) \$12.00
- Sandwich box (assortment of 20 double-layer sandwich points) \$95.00
- Cookie and slices box (20 pieces) \$85.00
- Slices/Cakes  \$3.50

COLD LUNCH BOX

MINIMUM OF 12 PIECES PER BOX TYPE EXCEPT DIETARIES

FAB LUNCH BOX 1

Shaved ham, cheddar cheese, tomato, pickled mustard mayo club sandwich with sweet slice, piece of fruit and Capi soft drink \$19.90

FAB LUNCH BOX 2

Roasted chicken, baby spinach, celery, mayo wrap with large berry muffin, piece of fruit and Capi soft drink \$19.90

FAB LUNCH BOX 3

Pastrami, provolone cheese, pickled ranch slaw & tomato roll with mixed berry donut, piece of fruit and Capi soft drink \$19.90

FAB LUNCH BOX 4

Cheddar and tomato sandwich with sweet cookie, packet of chips, piece of fruit and water \$15.00

GLUTEN FREE BOX

Gluten free sandwich with gluten free sweet, piece of fruit and Capi soft drink \$19.90

VEGAN BOX

Vegan middle eastern falafel with vegan chocolate mint slice, piece of fruit and Capi soft drink \$19.90

• PLATTER BOXES



PLOUGHMANS PICNIC BOX
\$129 - SERVES 10

A traditional ploughman's style platter of roast beef, smoked chicken, roast ham alongside aged cheddar, boiled eggs, pickles and freshly baked bread.



SPANISH TAPAS BOX
\$129 - SERVES 10

Box includes a selection of cheese filled piquillo peppers, rice balls, chorizo, crispy prawns, three dips, beef pinchos, frittata, jamon, manchego cheese, olives, baked bread and crackers.



ITALIAN SELECTION BOX
\$129 - SERVES 10

Selection of cured meats, salami sticks, grilled chorizo, three dips, local cheeses, fruit, chargrilled vegetables, olives, pickles, baked bread and crackers.



MIDDLE EASTERN PLATTER
\$129 - SERVES 10

An assortment of dips, stuffed vine leaves, lamb kofta, falafel, dried fruits, pickles, marinated Persian feta, baked flatbread and crackers.



PREMIUM CHEESE SELECTION
\$99 - SERVES 10

A selection of local cheeses and artisanal cheeses. Served alongside chutneys, quince paste, dried fruits, fruit loaf and grapes.



VEGETABLE GARDEN BOX
\$79 - SERVES 10

Market vegetable box including assorted dips, quakes, asparagus, sugar snaps, rainbow carrots, truss tomatoes, capsicum, baked breads and crackers.



SUSHI BOX (48 PCS)
\$120

Assorted selection salmon, chicken and vegetable nori, maki and nigiri pieces, with pickled ginger, soy and wasabi.



FRESH SEASONAL FRUIT PLATTER
\$89 - SERVES 15

Seasonal fruits arranged in a creative platter.



• PLATTER BOXES



SAVOURY PASTRY BOX
\$95

Selection of 20 pastries including pies, tarts and sausage rolls.



SANDWICH BOX
\$95

Selection of 20 double-layer sandwich points with chef selection of fillings.



ROLLS BOX
\$105

Selection of 20 assorted mini rolls with chef selection of fillings.



WRAP BOX
\$95

20 assorted mini soft tortilla wraps.



COOKIE AND SLICES BOX
\$85

20 assorted cookies and slices straight from the Fabulous kitchen



COOKIE BOX
\$80

24 assorted cookies.



SWEET TREAT BOX
\$105

25 assorted petit fours and sweet treats including truffles, macarons and mini cakes.

COLD CANAPE BOXES

HANDCRAFTED CANAPES DELIVERED ALREADY GARNISHED AND READY TO SERVE



PRAWN SANDO
\$99

Crumbed prawn sando, bloody mary kewpie, arugula (24 pieces)



LEMON ZAATAR CHOOK
\$99

Lemon zaatar chicken, harissa yoghurt, pita (24 pieces)



BEEF BRESAOLA
\$110

Beef bresaola, ricotta, lemon and herbs (24 pieces)



PILLOW SANDWICH
\$95

Chicken pillow sandwiches (24 pieces)



LAMB FILLET CROSTINI
\$120

Peppered lamb fillet crostini, truffled mushroom pate (24 pieces)



BRUSCHETTA
\$99

3 varieties of chef selection bruschetta (30 pieces)



PEKING DUCK PANCAKES
\$120

Peking duck pancakes, hoisin, spring onion, cucumber (24 pieces)



CORN FRITTERS
\$140

Corn fritters with caramelised onion and crispy bacon (24 pieces)
- Vegetarian available on request



CURED SALMON
\$110

Cured salmon blini, citrus mascarpone, caviar (24 pieces)



DRINKS

*Prices are ex-GST

Barista Coffee **\$4.50**

At Rokeby100 we take our coffee seriously. We have a La Marzocco coffee machine with the best beans from Bean Cartel. Our experienced baristas can make a coffee to rival the best Melbourne cafes!

Soft drinks **\$4.00**

Water bottles **\$3.50**

Capi flavoured Australian mineral water **\$4.00**

Tea Station (per person) **\$2.00**

Includes a range of premium teas from English breakfast to herbal

Alcoholic Drinks

If you want to add any alcohol options of wine, beer or cocktails for a lunch or knock off drinks you are in the right place. We have a full bar with tap beers and a range of wines. Simply add a small bar tab and we will organise the bartenders to serve the drinks.



• RECOMMENDED SUPPLIERS

*Table Layout
& Linens*

TABLE ART

Alie - 0406 683 006
info@tableart.net.au
tableart.net.au

Celebrant/Planner

SHARON MUNRO

Shanan Munro - 0403 179 667
info@sharonmunro.com.au
sharonmunro.com.au

Photographer

BLUETON STUDIOS

Sonia - 0420 295 410
hello@bluetonstudio.com.au
bluetonstudio.com.au

Hire Company

**ALWAYS
EVENTIVE**

0401 202 116
hello@alwayseventive.com.au
alwayseventive.com.au

Decorations

**LUXE EVENTS
BY BERENA**

0405733258
luxeeventsbyberna@gmail.com

Arcade Games

**XTREME PARTY
HIRE**

1300884472
contact@xtremepartyhire.com.au
xtremepartyhire.com.au

Cakes

**CHARLOTTE'S
SWEETS**

Charlotte - 0488990937
charlottessweetsco@gmail.com

Flowers

**EMPTY VASE
FLORIST**

Toni - 0407838350

Flowers

THRIVE FLOWERS

Rosie - 03 9486 0565
info@thriveflowers.com.au
thriveflowers.com.au





ADDRESS:

100 ROKEBY STREET, COLLINGWOOD, VIC 3066

How to find us?

PUBLIC TRANSPORT



Collingwood station is a 5-8 minute walk from Rokeby100.
Trains to Flinders Street or out to Mernda

Many buses depart from Hoodle St around the corner:
246 for Clifton Hill or St Kilda - Elsternwick



302 for Box Hill or city
303 for Ringwood North or the city

304 for Doncaster or the city

350 for La Trobe University or the city

Uber

Ubers run very frequently in Collingwood and usually
you won't have to wait longer than 5-10 minutes



Trams along Victoria Parade

12 towards St Kilda

109 for Box Hill or Port Melbourne



Do I have to have security and if so can I bring my own?

Yes, security is a requirement for all events at Rokeby100. The security is the only cost additional to the minimum spend which is organized through on in house security supplier.

Security guard rate:

MON-FRI - \$65.00 PER HOUR, SAT – \$70.00 PER HOUR , SUN - \$75.00 PER HOUR

What is the close time?

Our licence runs until midnight 12am on Friday and Saturdays and 11pm on Monday-Thursday and Sunday.

Can I have an 18th or 21st birthday party at Rokeby100?

Yes we do allow these events however we hold a \$300 damage waiver which we return to you after event if there is no damage.

Can I bring in my own catering or drinks?

No we do not allow any BYO drinks or catering, we do everything for you on the night.

Can I bring my own cake?

Yes we do allow you to bring in celebration cake or alternative like cupcakes as this isn't something we offer. We provide complimentary cake fee and will serve your cake to your guests.

Are your prices in GST?

All prices are ex GST.

What is included in the packages?

The minimum spend comes included of the venue hire, the lighting, the AV system, the projector, food (cost depending on what you choose), drinks tab (amount up to you), events manager on the day, chef to cook the food, waiters to serve the canapes and bartenders to serve the drinks.

Can you cater for dietaries?

Yes we certainly cater for dietary requirements, we have dietary specific options on our menu or can customise to suit, our kitchen is not a "Free from" kitchen and there may be traces present with any dietaries.

Can I bring my own DJ in?

Yes we do allow external DJs into the venue, they are required to use our internal speaker system which has been integrated and tested for sound levels. There are noise restrictions which we will make the DJs aware of.

Is there any parking?

Parking is all streets around the venue, Most street parking around Collingwood is untimed after 6:30pm, some common close streets to park are Gibbs st, Langridge st, Rupert st, Cromwell st or Islington St.

Do you have a sitdown or banquet style menu?

Yes we certainly have many other food options as we run a catering company, the menu items here are just the most popular ones usually for stand up cocktail.

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Collingwood



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